**FAR NORTH RURAL TRAVEL FUND
APPLICATION FORM**

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Tū Manawa – Active Aotearoa funding is now administered separately by Sport Northland – you can find more information on their website at <https://www.sportnorthland.co.nz/whakatinana-hakinakina-l-helping-sport-happen/t-manawa-active-aotearoa-fund>

***Organisation Details***

**Name of organisation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Physical address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PO Box or postal address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Contact Names***

**Main Contact Person 1:**

**Name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Person 2:**

*(preferably the Treasurer/Financial Administrator)*

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organisation Details**

**Are you a:**

*(please tick one of the below boxes)*

|  |  |
| --- | --- |
|  | Local Sports Club or Local Sports Centre/Associations |
|  | School |
|  | Active Recreation Organisation |
|  | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
| **How many members belong to your club/school/organisation in total?** |  |
| **How many participants are aged between 5 – 19 will this travel subsidy benefit?** |  |
| **How many participants are aged between 5 – 11 years?** |  |
| **How many participants are aged between 12 - 19 years?** |  |
| **How many participants are female that will benefit from this travel subsidy** |  |
| **Do you have any disabled individuals who are being supported by this fund?** | YES/ NOIf yes, please state how many\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **What percentage of your members live in the vicinity of the Far North District Council?** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_% |

**What is this funding going to be used for?** *(Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Does your application align to the Sport New Zealand Rural Travel Fund?**

* Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
* Participants are aged between 5 – 18 years.

*(please tick relevant box)*

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

*If your answer is no, you may be eligible for funding through the Tū Manawa funding administered by Sport Northland – you can find more information on their website at* [*https://www.sportnorthland.co.nz/whakatinana-hakinakina-l-helping-sport-happen/t-manawa-active-aotearoa-fund*](https://www.sportnorthland.co.nz/whakatinana-hakinakina-l-helping-sport-happen/t-manawa-active-aotearoa-fund)

**What is this funding going to be spent on?**

|  |  |
| --- | --- |
|  | Petrol Vouchers |
|  | Van Hire |
|  | Bus Hire |
|  | Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Financial Details**

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

**Are you registered for GST?** YES / NO

*(If yes please write your GST Number in the space provided below)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |

GST NO.

**Budget**

|  |  |
| --- | --- |
| $ | Total Travel Costs |
| $ | Your organisations contribution |
| $ | Other contributions (e.g. funders, sponsorship, parental contribution etc.) |
| $ | Amount you are requesting from the Rural Travel Fund |

**Do you have evidence of entry into the relevant competition of event?**

(Please tick the relevant box below)

|  |  |
| --- | --- |
|  | Yes – please add the evidence to the application. |
|  | No – please be aware that payment may not be made until this evidence is provided. |

**Declaration**

**We hereby declare that the information supplied here on behalf of our organisation is correct.**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the

Privacy Act 1993.

|  |  |
| --- | --- |
| **Name of Main Contact Person:** |  |
| **Position in Organisation/Title:** |  |
| **Signature:** |  |
| **Date:** |  |

|  |  |
| --- | --- |
| **Name of 2nd Contact Person:** |  |
| **Position in Organisation/Title:** |  |
| **Signature:** |  |
| **Date:** |  |

**Checklist:**

If you have applied for funding in the past, please ensure a [**Project Report**](https://www.fndc.govt.nz/files/assets/public/objectivedocuments/community-development-cdv/community-support/community-funding/rural-travel-fund-report-pdf.pdf)Form has been completed and returned (this can affect your eligibility)

|  |  |
| --- | --- |
|  | **Have you answered every question?** |
|  | **Have you attached the relevant documents with your application?*** + **Latest financial statements from your organisation (i.e. P&L, financial statement)**
	+ **Deposit Slip (in case your application is approved)**
	+ **Draft travel calculation breakdown (refer to your Sport Northland representative)**
	+ **Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.**
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