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<b>Office Use Only</b> Application Number:
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**APPLICATION FOR DEEMED PERMITTED BOUNDARY ACTIVITIES**  
**Pursuant to Section 87AAB & 87AAD of the Resource Management Act 1991 (the Act)**

To qualify to be a deemed permitted boundary activity, a proposed activity must meet the following criteria:

- The proposal must require resource consent due to the infringement of one or more boundary rules in a **district plan**
- The proposal must not infringe **any other district rules**
- The infringement must not relate to **public boundaries**
- The owners of all allotments with an infringed boundary have **given written approval** to the proposal, including **signing the site plans**

*Prior to, and during, completion of this application form, please refer to Resource Consent Guidance Notes and Schedule of Fees and Charges – both available on the Council’s web page.*

**1. Pre-Lodgement Meeting**

Have you met with a Council Resource Consent representative to discuss this application prior to lodgement? Yes / No

**2. Applicant Details:**

Name/s: \_\_\_\_\_

Electronic Address for Service (E-mail): \_\_\_\_\_

Phone Numbers: Work: \_\_\_\_\_ Home: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
(or alternative method of service under section 352 of the Act): \_\_\_\_\_

Post Code: \_\_\_\_\_

**3. Address for Correspondence: Name and address for service and correspondence (if using an Agent write their details here).**

Name/s: \_\_\_\_\_

Electronic Address for Service (E-mail): \_\_\_\_\_

Phone Numbers: Work: \_\_\_\_\_ Home: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
(or alternative method of service under section 352 of the Act): \_\_\_\_\_

Post Code: \_\_\_\_\_

All correspondence will be sent by email in the first instance. Please advise us if you would prefer an alternative means of communication.

**4. Details of Property Owner/s and Occupier/s: Name and Address of the Owner/Occupiers of the land to which this application relates (where there are multiple owners or occupiers please list on a separate sheet if required)**

Name/s: \_\_\_\_\_

\_\_\_\_\_

Property Address/  
Location \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. Application Site Details:**

Location and/or Property Street Address of the proposed activity:

Site Address/  
Location: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Legal Description: \_\_\_\_\_ Val Number: \_\_\_\_\_

Certificate of Title: \_\_\_\_\_

Please remember to attach a copy of your Certificate of Title to the application, along with relevant consent notices and/or easements and encumbrances (**search copy must be less than 6 months old**)

**Site Visit Requirements:**

Is there a locked gate or security system restricting access by Council staff? Yes / No

Is there a dog on the property? Yes / No

Please provide details of any other entry restrictions that Council staff should be aware of, e.g. health and safety, caretaker's details. **This is important to avoid a wasted trip and having to re-arrange a second visit.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. Description of the Boundary Activity:**

(Insert description of the activity in sufficient detail for the consent authority to be satisfied that the activity is a permitted boundary activity under section 87AAB of the Act)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. Other Consent required/being applied for under different legislation(more than one circle can be ticked):**

- Building Consent (BC ref # if known)  Other (please specify)

**8. National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health:**

The site and proposal may be subject to the above NES. In order to determine whether regard needs to be had to the NES please answer the following (further information in regard to this NES is available on the Council's planning web pages):

Is the piece of land currently being used or has it historically ever been used for an activity or industry on the Hazardous Industries and Activities List (HAIL)?  Yes  No  Don't Know

**9. Boundary Activity details:**

- Plan (drawn to scale) of the site at which the activity is to occur, showing the height, shape, and location on site of the proposed activity\*
- Full name and address of each owner (other than the applicant) of the site to which the proposed activity relates\*
- Full name and address of each owner of an allotment with an infringed boundary to which the proposed activity relates\*
- Written approval and a signed plan from each owner of an allotment with an infringed boundary\*
- Site photos

\*denotes mandatory information

**Please attach the above to this application.**

**10. Billing Details:**

This identifies the person or entity that will be responsible for paying any invoices or receiving any refunds associated with processing this resource consent. Please also refer to Council's Fees and Charges Schedule.

Name/s: \_\_\_\_\_

Electronic Address for Service (E-mail): \_\_\_\_\_

Phone Numbers: Work: \_\_\_\_\_ Home: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
(or alternative method of service under section 352 of the Act)

Post Code: \_\_\_\_\_

**Fees Information:** An instalment fee for processing this application is payable at the time of lodgement and must accompany your application in order for it to be lodged. Please note that if the instalment fee is insufficient to cover the actual and reasonable costs of work undertaken to process the application you will be required to pay any additional costs. Invoiced amounts are payable by the 20<sup>th</sup> of the month following invoice date. You may also be required to make additional payments if your application requires notification.

**Declaration concerning Payment of Fees:** I/we understand that the Council may charge me/us for all costs actually and reasonably incurred in processing this application. Subject to my/our rights under Sections 357B and 358 of the RMA, to object to any costs, I/we undertake to pay all and future processing costs incurred by the Council. Without limiting the Far North District Council's legal rights if any steps (including the use of debt collection agencies) are necessary to recover unpaid processing costs I/we agree to pay all costs of recovering those processing costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

Name: \_\_\_\_\_ (please print)

Signature: \_\_\_\_\_ (signature of bill payer – mandatory) Date: \_\_\_\_\_

## Important Information:

**Privacy Information:** Once this application is lodged with the Council it becomes public information. If there is sensitive information in the proposal please advise. The information you have provided on this form is required so that your application for a consent pursuant to the Resource Management Act 1991 can be processed under that Act. The information will be stored on a public register and held by the Far North District Council. The details of your application may also be made available to the public on the Council's website, [www.fndc.govt.nz](http://www.fndc.govt.nz). These details are collected to inform the general public and community groups about all consents which have been issued through the Far North District Council.

**Declaration:** The information I have supplied with this application is true and complete to the best of my knowledge.

Name: \_\_\_\_\_ (please print)

Signature: \_\_\_\_\_ (signature)                      Date: \_\_\_\_\_

## Checklist (please tick if information is provided)

- Payment (cheques payable to Far North District Council)
- A current Certificate of Title (Search Copy not more than 6 months old)
- Copies of any listed encumbrances, easements and/or consent notices relevant to the application
- Applicant / Agent / Property Owner / Bill Payer details provided
- Location of property and description of proposal
- Written approvals and a signed plan from each owner of an allotment with an infringed boundary
- Copies of other relevant consents associated with this application
- Location and Site plans
- Elevations / Floor plans
- Topographical / contour plans

## Note to applicant

You must include all information required by this form. If all information is not included, the consent authority will return this to you and the correct information must be supplied before a written notice permitting your activity can be provided.

In order to be eligible for a deemed permitted boundary activity, the activity must meet the definition of boundary activity under section 87AAB(1) of the Act.

You must provide written approval from all owners of allotments with infringed boundaries under section 87BA(1) of the Act 1991.

If all of the information required under section 87BA(1) of the Act is provided to the consent authority, the consent authority must notify you of your permitted boundary activity within 10 working days after the date on which it receives the information.

You must pay the charge (if any) payable to the consent authority for the deemed permitted boundary activity under the Act.

If signing on behalf of a trust or company, please provide additional written evidence that you have signing authority.

**Only one copy of an application is required, but please note for copying and scanning purposes, documentation should be**

**UNBOUND**

**SINGLE SIDED**

**NO LARGER THAN A3 in SIZE**