

## **Far North District Council Conservation Covenant Request**

Applicants Name:

Landowner/s Name:

Legal Description:

Property Location:  
(Include Rapid number if applicable)

Valuation Number:

Phone Number:  
(Include mobile number if applicable)

Postal Address:

Please specify which covenant type/s you wish to undertake:

- Historic
- Outstanding Landscape
- Ecological
- Cultural

Please specify what type of rates relief you wish to pursue:

- Rates Remission (Covenant Term in Perpetuity)
- Rates Postponement (Covenant Term For a Minimum of Ten Years)

Please note the following:

### **Rates Remission:**

Where a covenant agreement between a landowner and Council is in perpetuity, rates will be remitted on that part of the covenanted land which will come into effect on 1 July in the year following the approval of the covenant application.

### **Rates Postponement:**

Where a covenant agreement between a landowner and Council is for a period of not less than 10 years, rates will be postponed only for that period. On the expiration of the covenant agreement, should the landowner wish to continue the agreement, the rates postponed will become remitted on a year by year basis. For example, rates postponed in year 1 of the 1<sup>st</sup> covenant agreement will be remitted on year 11 of the 2<sup>nd</sup> covenant agreement, and so on should the agreement continue. Where covenant agreements are discontinued, rates postponed will become repayable.

Please return this request form to Council along with a current Certificate of Title that is **no more than 6 months old**. Council will not progress with the covenant until a current Certificate of Title is provided.

The applicant acknowledges that Council will arrange for a consultant to assess the value of the site before proceeding with the registration of a covenant on the Title.

Once the consultant has assessed the site and recommends that a covenant be registered on the Title, the applicant is to supply the following (a copy of the consultants report will be forwarded to the applicant):

- **Three copies of the covenant to be registered on the Title, all signed by the Landowner/s.**
- **If rates relief/postponement is to be applied for, confirmation that the relevant policy has been read by the applicant and landowners**
- **A completed rates relief application form if applicable**
- **A Management Plan for the area to be Covenanted if applicable.**

Council will draft a covenant that will be sent to the applicant. **It is strongly advised that the applicant seeks independent legal advice prior to signing the covenant.** A list of documents required from the applicant will be provided with the covenant. These documents must be received by Council before the covenant can be placed on the Certificate of Title.

*Please note there is no cost involved to the applicant for the consultant's site visit. In addition only the landowner/s may enter into a conservation covenant with Council.*

**Signed:**

**Date:**

**Name:**